

Sustainable Agriculture and Rural Development (SARUD)

Erasmus + KA2 project number 561969-EPP-1-2015-1-DE-EPPKA2-CBHE-JP

Information letter 20.01.2016

Dear Partners,

We hope you have had a good start in the year 2016.

We are happy to inform you that this year has so far successfully started for SARUD project: recently the Project Grant Agreement was signed by the EU representative. This officially approves the project in accordance to the project proposal for the implementation in the period from 15.10.2015 until 14.07.2017. With this regard, we wish our consortium fruitful cooperating and flawless project implementation!

Meanwhile the project website was established, and although it is under construction and will officially be launched with the kick-off conference in spring 2016, some basic project information is already available online under the link: <https://sarud.uni-hohenheim.de/>

Please note also, that information about all project partners is placed on the webpage (<https://sarud.uni-hohenheim.de/partners0>). We used the information provided to us during the project application period. In case you would prefer the information about your institution to appear on the SARUD webpage differently, please inform us respectively. Please check also, whether link to your institution is set up properly. All partners are welcome to provide us any project related information or links for dissemination to be placed on the webpage.

To make exchange of the project documents (especially those of a bigger size) easier, the project intranet was introduced: <https://sarud.uni-hohenheim.de/password>. To access the protected download area please use the password: "**ka2sarud2015**".

As already announced in the previous info-letter we herewith sending you minutes of the 1st Steering Committee Meeting (SCM), conducted in Hohenheim in November 2015. You will find the minutes attached to this email, but also as a download in the intranet. Further meeting and project related documents, including recently signed Project Grant Agreement, are also available as downloads in intranet.

You are kindly welcome to read the meeting minutes and other project documents carefully and contact us in case of any questions.

SARUD contact details are also available to all partners now (as a download in intranet). Please be aware, that we have received the feedback about the correctness of the contact details not from all partners. Should you note any incorrectness in the contact data provided, please contact us; we will update the table and inform the project partners respectively.

On the last pages of the SCM minutes, you will find a summary of assigned tasks. Those are the tasks, implementation of which should start in the nearest future. Herewith we would like to draw your attention to some of them:

- **the Capacity Building for Higher Education Grantholders Meeting** will take place on **27-28 January 2016** at the Management Centre Europe in Brussels (Belgium). The overall aim of this meeting will be to address practical issues such as grant agreement management (rules and reporting requirements) and the life cycle of the projects.

Representatives from P1, UHOH and P6, OSAU will attend the meeting in person. For those partners that will not be able to attend the meeting personally the **web-streamed workshop in English dedicated to Project Management** will be conducted on **27th January in the morning (11:00-12:30)**. All partners are highly encouraged to follow the workshop. The link to access to the web-streamed workshops will be provided in extra email as soon as it is available.

- The first network conference involving all project partners – **the Kick-Off Meeting** – will be conducted in **P5, RSAU-MTAA in Moscow on 19-22.04.2016**. All partners are invited to save the date. Detailed information on the kick-off meeting will follow soon.
- At six universities (P6 – P11) the Local Working Groups (LWGs) have to be established with involvement of practice partners from the respective regions and, where applicable, interested non-project institutions. Universities P6-P11 are in charge to arrange regular meetings of LWG members, write meeting minutes and regularly provide them to UHOH. First LWG meeting should be conducted by the end of January and first minutes together with the list of LWG members to be provided to UHOH by **30.01.2016**. Template for minutes is also available in intranet.

Please note that beneficiaries are obliged to display the EU flag and to acknowledge the support received under the relevant EU programmes in all communication and promotional material. Templates provided within SARUD project are already set up with respect of the “Dissemination and Visual Identity” rules. For more information about the “Dissemination and Visual Identity” and logos use and downloads please visit: https://eacea.ec.europa.eu/about-eacea/visual-identity_en.

We remain at your disposal for questions, comments or feedbacks.

Sincerely,

Your SARUD Team